

2019 Kankakee Farmers Market Rules & Regulations

LOCATION: Corner of Schuyler and Merchant Streets in Kankakee

SATURDAYS: From May 4 through October 26, 2019

SPRING MARKET (3 SATURDAYS)

DATES: May 4, May 11 & May 18, 2019.

HOURS: 8 a.m.– 12 noon

FEES: **\$50 for single 10 foot-frontage spaces, \$25 for each additional space – limit 2.**

Fees due by April 1st, No Exceptions. Payment is due by Check or Money Order. Vendors will not be allowed to setup until payment is received in full.

SUMMER MARKET (22 SATURDAYS)

DATES: Starting Memorial Day weekend May 25th 2019, running through October 26th 2019.

HOURS: 8 a.m.–12 noon

FEES FOR WHOLE SUMMER MARKET:

\$350 for 10 foot-frontage space or additional spaces
at a rate of \$240 per space.

*Balance due for the Summer Market is due no later
than Saturday, May 18, 2019.*

*Or two payments: 1st payment for 11 weeks due by
May 18 and the 2nd payment for 11 weeks due by
August 1, 2019.*

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DAILY FEES:

\$30 for 10 foot-frontage spaces
for Summer Market
**payable 5 business days prior to your
scheduled day at the Market.**

Two spaces per Saturday will be reserved for non-profit organizations weekly if approved by the market board and space allows. Each participating organization will be limited to 2 appearances annually at the market. Organizations may NOT solicit Farmers' Market patrons. Organizations must provide proof of non-profit status.

*All fees and forms can be mailed or paid/delivered in person to the address listed
CASH PAYMENT WILL NOT BE ACCEPTED AT THE MARKET*

Kankakee Farmers' Market
Attention: Peggy Mayer
In care of: Lori Anderson
200 E. Court Street, Suite 502
Kankakee, IL. 60901

Please Make Checks Payable to: **Kankakee Farmers' Market**

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The following terms and conditions will govern the marketplace:

Vendors must have a copy of their ACORD policy or some sort of liability insurance attached to application. Vendors cannot setup without a copy of insurance and approved and accepted application. Non-profit groups do not need to fill out an application, but are expected to contact the market to schedule an appearance.

WHO IS ELIGIBLE TO SELL WHAT PRODUCTS?

A vendor is any person offering for sale articles for human consumption, such as fruits or their juices, vegetables, edible grains, nuts and berries, and apiary products or non-edible articles such cut or potted flowers, articles which have been raised or prepared or manufactured by the vendor, members of his/her family or by persons in his/her employ. The Market Manager will approve regional/seasonal products other than those grown by the producer.

WHO ENFORCES THE MARKET RULES?

Occupants of spaces at this market must at all times conform to the market rules. The market manager has full authority to enforce all rules with the assistance from Farmers' Market Board.

WHAT ARE THE SELLING REGULATIONS?

All space holders selling or offering articles according to weight must be in accordance with established standards for weight in the State of Illinois.

The source for all bulk products such as dried fruit, edible grains, dried herbs, nuts, and seeds must be identified and displayed.

Any fruit juice, with the exception of cider, must be chilled. Dry ice is acceptable. Product "dumping" below fair market value is prohibited except where the product is identified to purchaser as being inferior. All products must be sold at current market value or less.

No unwholesome or spoiled articles may be offered for sale such as cracked melons, overripe tomatoes, worm infested corn, etc.

Product samples may only be distributed if approved by the Market board and indicated on vendor application.

Products labeled organically grown will not have received chemically formulated pesticides or fertilizers. Certified organic growers must display certification.

A general listing of products and specialty items must be submitted to the market manager prior to market for his/her review. Market manager may individually determine whether certain "questionable" items may be sold at the market.

All baked goods and on site prepared food vendors must have acquired all necessary licenses, permits, etc. prior to market season and furnish copies to the market manager before selling products at the market. All vendors must be in compliance with all state and local health department rules.

The collection of Illinois State Sales Tax is the responsibility of the seller. For more information call 1-800-732-8866 or 1-312-814-5258.

The sale of meat, fish, eggs and dairy products shall be permitted as long as the vendor is in compliance with all state laws and local health department rules and regulations covering such products sold at the market.

Purchased products for resale must be purchased from adjoining states, acknowledging the source to the buyer, and the vendor selling purchased item(s) must produce or make more than 50% of sale items. Signage is required to be displayed at all times for purchased produce, e.g. IN melons, MI peaches.

Vendor space(s) are not transferable. All vendors will be assigned a market space prior to the season opening. Vendor relocation may be approved at the discretion of the market manager.

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WHAT ARE THE DISPLAY ARRANGEMENTS?

Products may be sold directly from vehicles in your assigned area.

Vendors must furnish their own tables, chairs, display arrangements and rain protection as the market will not supply them. The market is open-air with no shelter provided for vendors.

Each vendor must display a sign with name and hometown. Signage is also required for vendors accepting WIC/Senior coupons.

Delivery trucks and all other equipment used for transportation and display shall be kept clean at all times with adequate protection against contamination to products. No vendor shall attract attention to his goods by hawking or “crying out.”

CLEAN-UP REGULATIONS

Vendors must remove all waste and refuse from their spaces and market areas before leaving for the day. **The blue bins around the market are not meant for vendors to dump their waste. Please dispose of all waste in the designated city truck.** It would be useful to have a basket or bucket for trimmings and waste. Vendors’ sales and display areas must be kept free and clear of unsightly and dangerous debris. Vendors who fail to clean up will face possible suspension or eviction from the market.

WHAT ARE THE TIMES AND HOURS OF OPERATIONS?

The Spring market will be open from 8 a.m. to 12 noon. The Summer market will be open from 8 a.m. to 12 noon beginning with the Saturday of Memorial Day weekend and ending the last Saturday in October. Due to safety reason, no vendor will be allowed to enter the market with their vehicle ½ prior to opening time or after **7:30am**. Vendors must set up and be ready to sell at market opening time or 8:00am.

VENDOR CANCELLATION

If you are unable to be at the Market on Saturday morning – you must notify the Market Manager preferably the evening prior to the market but definitely by 6:00am on Saturday morning.