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KANKAKEE FARMERS' MARKET  
2016 SEASON AFFIDAVIT

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I, , hereby agree to sell or offer for sale at the Kankakee Farmers' Market only such items as listed on my application form. Further, I will acknowledge full responsibility for all activities conducted through the term of this seasonal market, abide by the market rules and regulations, and agree to hold harmless the City of Kankakee and/or section and departments therefore, and indemnify the City of Kankakee and its sections for any and all claims arising under this permit.

SIGNATURE OF APPLICANT:

COMPANY NAME:

ADDRESS:

TELEPHONE:

FAX:

E-MAIL:

*Please sign and return with fees to:  
Kankakee Farmers' Market  
Attn: Liz Lipofski  
516 S. Curtis Ave., Kankakee IL 60901*

Please mail completed forms to:  
Kankakee Farmers' Market  
Attn: Liz Lipofski  
516 S. Curtis Ave., Kankakee IL 60901

KANKAKEE FARMERS' MARKET  
2016 SEASON APPLICATION

Please print **all** information.

**MARKET APPLICANT:**

**COMPANY NAME:**

**ADDRESS:**

**CITY:**  **STATE:**  **ZIP CODE:**

**TELEPHONE:**  **e-MAIL:**

**WHAT ITEMS OR PRODUCTS WILL YOU SELL?** This list is required. Please be specific. Only items on the document and approved may be sold at the market. Attach a separate list for your convenience. **Contact Keith at the Kankakee Health Department at (815) 802-9414 with questions and for approval.**

Orchard:

Flowers:

Berries:

Produce:

Other:

**LOCATION OF LAND USED FOR PRODUCTION:**

Section  Township  County  State

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**ILLINOIS STATE RETAIL SALES TAX #:**  (Required)

**REQUIREMENTS:**  Electrical  Water  Other

**FEES:** SPRING # of spaces  **TOTAL:** @ \$50/single plus \$25 each additional

SUMMER # of spaces  **TOTAL:** @ \$300/single plus \$235 each additional

DAILY # of days  **TOTAL:** @ \$30/single; two day limit

**INSURANCE:**  (Provider/Policy #)  
*Please provide copy of insurance with application.*

*Farmers' Market Use Only:* Application & Fee Received:

Space Assigned:

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KANKAKEE FARMERS' MARKET  
2016 DATES/HOURS/FEES

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*Make checks payable to: Kankakee Farmers' Market*

**LOCATION:** Corner of Schuyler and Merchant Streets in Kankakee

**SATURDAYS:** From late April until late October

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**SPRING MARKET (4 SATURDAYS PRIOR TO SUMMER MARKET)**

**DATES:** Saturdays 4/30; 5/7; 5/14; and 5/21

**HOURS:** 8 a.m.–Noon

**FEES:** **\$50 for single 10 foot-frontage space, \$25 for each additional space.** Total fee not to exceed \$100. *Fees due by April 2.*

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**SUMMER MARKET (22 SATURDAYS)**

**DATES:** Saturdays 5/28 to 10/29

**HOURS:** 8 a.m.–Noon

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**FEES FOR WHOLE SUMMER MARKET:** — *OR* — **\$300 for 10 foot-frontage space** or additional spaces at a rate of \$235 per space. *Balance due for the entire market no later than July 16.*

**DAILY FEES: \$30 for 10 foot-frontage space** for Summer Market **payable the day of sales.** *Note: Daily vendors are limited to TWO days per market season.*

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KANKAKEE FARMERS' MARKET  
2016 RULES & REGULATIONS

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*The following terms and conditions will govern the marketplace:*

**WHO IS ELIGIBLE TO SELL WHAT PRODUCTS?**

A vendor is any person offering for sale articles for human consumption, such as fruits or their juices, vegetables, edible grains, nuts and berries, and apiary products or non-edible articles such as cut or potted flowers, articles which have been raised or prepared or manufactured by the vendor, members of his/her family or by persons in his/her employ. The Market Manager will approve regional/seasonal products other than those grown by the producer.

**WHO ENFORCES THE MARKET RULES?**

Occupants of spaces at this market must at all times conform to the market rules. The market manager has full authority to enforce all rules with the assistance from appropriate city departments.

**WHAT ARE THE SELLING REGULATIONS?**

All space holders selling or offering articles according to weight must be in accordance with

established standards for weight in the State of Illinois.

The source for all bulk products such as dried fruit, edible grains, dried herbs, nuts, and seeds must be identified and displayed.

Any fruit juice with the exception of cider, must be chilled. Dry ice is acceptable Product “dumping” below fair market value is prohibited except when the product is identified to purchaser as being inferior. All products must be sold at current market value or less.

No unwholesome or spoiled articles may be offered for sale such as cracked melons, overripe tomatoes, worm infested corn, etc.

Products labeled organically grown will not have received chemically formulated pesticides or fertilizers. Certified organic growers must display certification.

A general listing of products and specialty items must be submitted to the market manager prior to market for his/her review. Market manager may individually determine whether certain “questionable” items may be sold at the market.

All baked goods and on site prepared food vendors must have acquired all necessary licenses, permits, etc. prior to market season and furnish copies to the market manager before selling products at the market. All vendors must be in compliance with all state and local health department rules.

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KANKAKEE FARMERS' MARKET  
2016 RULES & REGULATIONS

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The collection of Illinois State Sales Tax is the responsibility of the seller. For more information call 1-800-732-8866 or 1-312-814-5258.

The sale of meat, fish, eggs, and dairy products shall be permitted as long as the vendor is in compliance with all state laws and local health department rules and regulations covering such products sold at the market.

Purchased products for resale must be purchased from adjoining states, acknowledging the source to the buyer, and the vendor selling purchased item(s) must produce or make more than 50% of sale items. Signage is required to be displayed at all times for purchased produce, e.g. IN melons, MI peaches.

Vendor space(s) are not transferable. All vendors will be assigned a market space prior to the season opening. Vendor relocation may be approved at the discretion of the market manager.

#### **WHAT ARE THE DISPLAY ARRANGEMENTS?**

Products may be sold directly from vehicles in your assigned area.

Vendors must furnish their own tables, chairs, display arrangements and rain protection as the market will not supply them. The market is open-air with no shelter provided for vendors.

Each vendor must display a sign with name and hometown. Signage is also required for vendors accepting WIC/Senior coupons.

Delivery trucks and all other equipment used for transportation and display shall be kept clean at all times with adequate protection against contamination to products. No vendor shall attract attention to his goods by hawking or "crying out."

#### **CLEAN-UP REGULATIONS**

Vendors must remove all waste and refuse from their spaces and market areas before leaving for the day. This refuse must be taken home. It would be useful to have a basket or bucket for trimmings and waste. Vendors' sales and display areas must be kept free and clear of unsightly and dangerous debris. The blue bins around the market are not meant for Vendors to dump their waste, please dispose of all waste in the designated city truck. Vendors who fail to clean up will face possible suspension or eviction from the market.

#### **WHAT ARE THE TIMES AND HOURS OF OPERATIONS?**

The Spring market will be open from 8 a.m. to noon the four Saturdays prior to Memorial Day weekend. The Summer market will be open from 8 a.m. to noon beginning with the Saturday of Memorial Day weekend and ending the last Saturday in October. No vendor will be allowed to enter the market after opening times. Vendors must set up ready to sell at market opening times.